

**Subject: Constitution of Internal Purchase Committee for JKTPO.**

**Office OrderNo: JKTPO/J/Actt-21/28**

**Dated: 16/08/2023**

A committee comprising of following officers/ officials is constituted as Local Purchase Committee for the JKTPO for procurement of items through GeM Portal/other events organized by JKTPO:

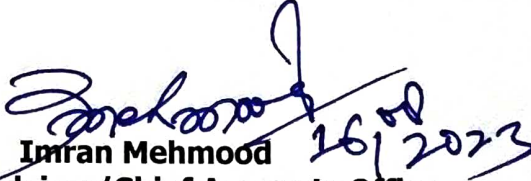
1. Financial Advisor/Chief Accounts Officer - Chairman
2. Computer Engineer - Member
3. Junior Engineer - Member

In addition to the above, the committee can co-opt or take assistance of any other officer/ official, as and when required.

The terms of reference for the constituted committee shall be:

1. The committee shall recommend the items to be purchased in the office of the JKTPO for order value above Rs. 25,000/- and upto Rs. 2,50,000/-.
2. All the norms and coda! formalities are observed as per General Financial Rules, 2017, while procurement of the items.
3. The technical parameters viz. 5 star rating, Reverse bidding, local area filter, etc. are added while procurement of items through GeM, whenever required.
4. The committee will record a certificate that the rates quoted by L-1 are of requisite specifications and quality, reasonable and reliable (as mentioned under Rule 155 of GFR, 2017) before recommending the placement of a particular order.

**By order of the Managing Director, JKTPO.**

  
**Imran Mehmood** 16/08/2023  
**(Financial Advisor/Chief Accounts Officer**  
**JKTPO**

Copy to:

1. Managing Director, JKTPO for kind information
2. All committee members for information and necessary action.
3. Office file.